

## **SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL**

Minutes of the Planning Portfolio Holder's Meeting held on  
Tuesday, 20 March 2018 at 2.00 p.m.

Portfolio Holder: Robert Turner

### **Councillors in attendance:**

Scrutiny and Overview Committee monitors: Philippa Hart

Also in attendance:

### **Officers:**

Sharon Brown  
Edward Durrant

Jane Green

Jennifer Nuttycombe  
David Roberts  
Ian Senior

New Neighbourhoods Development Manager  
Principal Planning Officer / Team Leader  
(Development Management)  
Head of New Communities / Interim Head of  
Development Control  
Senior Planning Policy Officer  
Principal Planning Policy Officer  
Democratic Services Officer

### **1. DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **2. MINUTES OF PREVIOUS MEETING**

The Planning Portfolio Holder signed, as a correct record, the Minutes of the meeting held on 11 December 2017.

### **3. FOXTON CONSERVATION AREA PROPOSED EXTENSION AND MANAGEMENT PLAN FOR CONSULTATION**

The Planning Portfolio Holder considered a report seeking adoption of the Foxton Conservation Area and extended boundary.

Foxton Parish Council supported the proposal to extend the Conservation Area. The Portfolio Holder thanked the Parish Council for its co-operation throughout the process.

Councillor Deborah Roberts (the local Member) paid tribute to the methodical way in which officers had dealt with this matter.

The Planning Portfolio Holder

1. Adopted the Foxton Conservation Area Appraisal, containing the new Conservation Area boundary; and
2. Gave delegated authority to the Joint Director for Planning and Economic Development, in consultation with the Planning Portfolio Holder, to make minor amendments to the document attached to the agenda'

### **4. LAND NORTH OF CHERRY HINTON DRAFT SPD**

The Planning Portfolio Holder considered a report on the final draft of the Supplementary

Planning Document (SPD) for Land North of Cherry Hinton (LNCH), which would then be adopted following the adoptions of South Cambridgeshire's and Cambridge City's Local Plans.

The Planning Portfolio Holder

- **Agreed** the responses to the representations received to the Land North of Cherry Hinton SPD (Appendix B) and the consequential amendments to the Land North of Cherry Hinton document (Appendix C); and
- **Approved** the Land North of Cherry Hinton SPD (Appendix C) in anticipation of the adoption of the Local Plan, and to agree that it should be carried forward for adoption as a Supplementary Planning Document at the same time as the Local Plan.

## 5. GREAT ABINGTON FORMER LSA ESTATE NEIGHBOURHOOD PLAN

The Planning Portfolio Holder considered a report seeking his endorsement of the Authority's proposed response to the public consultation on the submission version of the Great Abington Former Land Settlement Association (LSA) Estate Neighbourhood Plan. The consultation was being undertaken between 5 March until 16 April 2018.

Councillor Tony Orgee (local Member) said that both he and Great Abington Parish Council were very grateful for the effective manner with which officers had pursued this matter.

The Planning Portfolio Holder

- (a) **agreed** the Council's response (as set out in Appendix 1) to the public consultation on the submission version of the Great Abington Former LSA Estate Neighbourhood Plan that is currently subject to public consultation; and
- (b) **noted** the process (with anticipated timetable) for the remainder of the preparation of the Neighbourhood Plan up to it being 'made' (adopted) (as set out in Appendix 2).

## 6. OFFICER HOURLY RATE INCREASE FOR PLANNING PERFORMANCE AGREEMENTS

The Planning Portfolio Holder considered a report seeking to update the schedule of hourly officer charges to ensure that:

- (c) Income received through planning performance agreements recovered the cost of providing pre-application advice; and
- (d) appropriately qualified staff continued to be available to provide effective and expert pre-application advice to developers, reflecting the Council's planning and related objectives.

The aim was to standardise practices across Cambridge City and South Cambridgeshire.

In response to a question, the Portfolio Holder and Interim Head of Development

Management said that the intention was to achieve an outcome that transferred more of the costs of providing advice from the Local Planning Authority onto developers. Staffing levels and the charges for PPA and pre-application advice will be kept under review. .

The Planning Portfolio Holder

- (e) **revised** officer hourly rate for Planning Performance Agreements – Appendix 1 – to be implemented with effect from 1 April 2018; and
- (f) **agreed** that the new rates should be reviewed in 12 months' time

## 7. BLUE PLAQUES

The Planning Portfolio Holder considered a report exploring options for a Blue Plaque scheme in South Cambridgeshire whereby a permanent sign could be installed in a public place to commemorate a link between that location and a famous person or event.

Following a short discussion, the Planning Portfolio Holder

- (g) **Approved** a Blue Plaque Scheme in South Cambridgeshire;
- (h) **Endorsed** an extension of the existing local scheme administered by Cambridge Past Present and Future (CPPF) into South Cambridgeshire with a representative from the Council elected annually to The CPPF Blue Plaque Committee; and
- (i) **Noted** the criteria for the Scheme, which will be publicised via the Council's website.

## 8. WORK PROGRAMME

The Planning Portfolio Holder noted the Work Programme attached to the agenda.

He noted the need to review the scheme of delegation, involving Parish Councils and. Possibly, the Planning Advisory Service.

## 9. DATE OF NEXT MEETING

No further Planning Portfolio Holder meetings had been scheduled, but officers envisaged there being one in June or July 2018.

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**The Meeting ended at 3.00 p.m.**

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